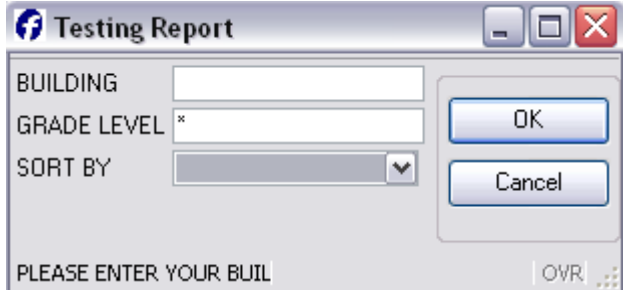


PENTAMATION TESTING REPORT

Menu Path:

Fort Smith Applications Choose > Testing Report



PROMPTS:

BUILDING: Enter your building number

GRADE: Enter a two-digit grade level or enter an asterisk (*) to report ALL grade levels.

SORT BY: Sort report by Home room Teacher as designated on the student's first Registration Screen. Sort the report alphabetically by grade level.

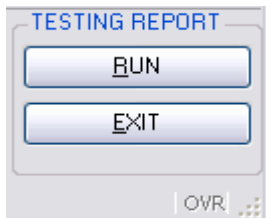
NOTE FOR HIGH SCHOOLS:

If you would like the report sorted by homeroom teacher, you will need to run the program called *Registration Teacher Assignment* (also found in Fort Smith Applications) BEFORE running this report.

Click **Cancel** to cancel this program.

Click **OK** after all fields have been completed.

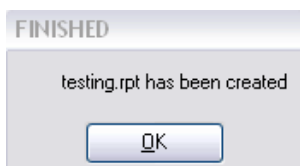
The following option will display on the right side of the current window.



Click **RUN** to run the report

Click **EXIT** to close the program

Once the report has completed, the Finished window will appear. Click **OK**



Go to **Reports > View Files > Reports** to retrieve the testing.rpt