

SPICE PAYMENT FORM

Complete only 1 form per family

Make your check out to the Fort Smith Public Schools. Payments must be made by check or money order. Please put the school name on the memo line of your check. We do not accept cash.

Monthly After School Care - \$80.00 per child, per month
One-time Registration Fee - \$25.00 *per family*

Payments are due in *advance* of the service provided. You will be invoiced on the 15th of each month for the upcoming month's childcare. (For example: If you register in August or September, the payment you make today is for August/September childcare. You will be invoiced on September 15 for October's childcare and that payment must be received by October 1.) Pre-addressed payment envelopes will be sent with the invoices each month. **Do not send your payment to the school.** Parent Handbooks are available at the SPICE locations for further information.

BILLING INFORMATION - PLEASE PRINT LEGIBLY!!

To be completed and signed by the person responsible for payment each month.

School:		
Parent's Name:		
Address:		
City:	State:	Zip:
Daytime Phone:		
E-Mail Address:		
First and last names of Child/Children you are enrolling in SPICE:		
My signature verifies that I have read the SPICE Parent Handbook. Additionally I am the person responsible for payment, and I have completed this form correctly. Parent's Signature:		Today's Date:

PAYMENT FOR THE 1ST MONTH MUST BE ATTACHED TO THIS FORM AS FOLLOWS:

1 child, first month payment, plus registration fee - \$105.00

2 children, first month payment, plus registration fee - \$185.00

3 children, first month payment, plus registration fee - \$265.00

YOUR CHILD CANNOT ATTEND SPICE UNTIL THIS COMPLETED FORM AND PAYMENT IS RECEIVED IN THE BILLING OFFICE AT THE SERVICE CENTER (BUILDING A).

NO EXCEPTIONS!