

AR
 Raymond E. Orr Elem School (Fort Smith School District)
 3609 Phoenix Street
 Fort Smith AR 72903
 479-646-3711

School Parent and Family Engagement Plan

School Name:	Raymond Orr Elementary
Facilitator Name:	Tracie Gipson
Plan Review/Revision Date:	9/16/2019
District Level Reviewer, Title:	Dr. Sarah Biggs, Supervisor of ECE Parent & Community Services
District Level Approval Date:	9/30/2019

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Tracie	Gipson	Parent Involvement Facilitator
Dawn	Childress	Principal
Billie	Henson	Parent
Holly	Lee	Parent
Josh	Hargett	Parent

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni Advisory committee to provide advice and guidance for school improvement. The school shall enable the formation of a Parent-Teacher Association or organization that will foster parental and community involvement within the school. Contact the following: Dawn Childress, Tracie Gipson, Billie Henson Contact # 479-646-3711

The school will engage parents in an annual evaluation using a needs assessment of the Title I parental involvement effort.

The Title I committee made up of teachers, parents, and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. The committee will also collect specific information on the growth of parental participation.

Contact the following: Dawn Childress, Tracie Gipson Contact # 479-646-3711

The school will use the results of the parent involvement survey to plan the parental involvement activities for the year. The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation during the spring semester. Contact the following: Dawn Childress, Tracie Gipson Contact # 479-646-3711

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school will conduct an annual Title I meeting for parents of the school. The school will hold its annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency levels students are expected to meet. For each Title I school an annual Title I meeting must be conducted. The agenda, sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office. The annual meeting was on August 12, 2019.

Contact Dawn Childress Contact # 479-646-3711

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3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school will distribute a calendar of school activities and parenting tips related to school achievements such as homework tips, organizational skills, and study skills. The school has a website which tells about the school and school related activities. Also, parents can access their child's grades via the web with a specific PIN number. Orr Elementary School has Facebook, Instagram, and Twitter accounts to encourage two-way communication with parents and families and to share important information with the community. We use Blackboard to send out school-wide messages via phone, email, and text message. Teachers use Liveschool, SeeSaw, and various other web-based programs to share student behavior, work, and progress with parents. Parents may use e-mail to communicate with members of the school staff. Each teacher will send home a folder on Tuesdays containing the student papers and work samples each week. Parents will be asked to sign the folder and send it back to school. Teachers will routinely contact parents on an individual basis to communicate about their child's progress. The school will provide parents reports/report cards every 9 weeks with information regarding their child's progress. . Mrs. Childress opens car doors every morning to make face to face contact with the parents of students that are brought to school in the drop offline. Teachers are available for parent conferences upon request throughout the

year on their planning periods or after school. Contact the following: Dawn Childress; Tracie Gipson; Billie Henson. Contact # 479-646-3711

These meetings will include two family nights that provide an opportunity for a parent and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement. Dawn Childress 479-646-3711 The meetings will be held at various times during the day or evening to better accommodate parents. The school will hold conferences with parents individually twice a year to discuss their child's academic progress. October 15th and 17th; March 31st and April 2nd Dawn Childress 479-646-3711 The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning: student council, Thanksgiving lunch November , book fair helpers, awards day presentations, field day volunteers, family nights in the fall and spring, orientation presentations, open house, 3 PTA meetings, and various committees. Contact the following: Dawn Childress or Tracie Gipson,

Contact # 479-646-3711

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

This compact will outline how parents, school staff and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. Contact the following: Dawn Childress 479-646-3711

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5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

We have parental participants on our school improvement leadership team, which discussed expenditures for "One School One Book" initiative; Home and School Connection; & Constant Contact

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Partners in Education

Parent-Teacher Organization

Public Library Events

Community Clearinghouse

United Way

Career Day

The school will provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role-play and demonstration by a trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Also, we have implemented a web-site (Sign Up Genius) that allows parents to sign up to volunteer for activities that will be occurring at school. The teachers will list areas that need volunteers and parents can choose the area they would like to help. Contact the following: Dawn Childress, Tracie Gipson, Contact # 479-646-3711

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

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The school will post the school's parental involvement plan on the school website, we will provide a parent portal to allow parents to volunteer in areas of need that they choose, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail., see-saw...) To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review. Create a parent center which is open during school hours. Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. The principal of each school in a school district shall designate 1 certified staff member who is willing to serve as a parent facilitator. Contact the following: Dawn Childress, Tracie Gipson Contact # 479-646-3711

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

I.D.E.A.S. Training Course: P.I.B 18054; P.I.G. 16079; P.I.C. 14447

PIB18054 is "Family and Community Engagement: Inviting Caregivers and Community Partners into School"

PIG16079 is "The Arkansas Guide for Promoting Family Engagement through Age Eight"

PIC14447 is "The Six Components of Parental Involvement for Teachers"

Sign-Up Genius

Constant Contact

Home/School Connection

(4) Cafecito Meetings

Volunteer Training

District Student handbook Pg. 16-20 (Parent Involvement)

District Student handbook Pg. 53-55 (Complaint Resolution)

9: Building Capacity - Discretionary.

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
2: Annual Title I Meeting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
3: Communications:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Very detailed.	
4: School-Parent Compact:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
5: Reservation of Funds:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
6: Coordination of Services:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
7: Building Capacity of Parents:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
8: Building Capacity of School Staff:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input type="checkbox"/>		