

AR
 Spradling Elementary School (Fort Smith School District)
 4949 Spradling Avenue
 Fort Smith AR 72904
 479-783-8048

School Parent and Family Engagement Plan

***Please note: Your 20-21 plan has been populated below. Please make revisions or delete and paste your updated plan for 21-22.**

[Click to view Required Components Checklist](#)

School Name:	Spradling Elementary School
Facilitator Name:	Kristin Peer
Plan Review/Revision Date:	5/28/2021
District Level Reviewer, Title:	Caroline Neel, Supervisor of Curriculum & Federal Programs
District Level Approval Date:	7/23/2021

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Elizabeth	Love	Principal
Dana	Rackley	Assistant Principal
Kristin	Peer	Counselor/Parent and Family Engagement Coordinator
Kelley	Darr	Title I Elementary Specialist
Joshua	Bogdon	Parent/Teacher/PTA officer

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will enable the formation of a Parent Teacher Association which will foster parental and community involvement within the school.

- The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.
- The school will use the results of the parent interest survey to plan the parental involvement activities for the year.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.
- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will enable the formation of a Parent Teacher Association which will foster parental and community involvement within the school.
- Meeting will be held 8/26/21

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- The school utilizes ConnectED technology to inform parents of upcoming events through phone calls and emails.
- An information packet containing student handbooks, Title I School/Parent Compacts, and volunteer information is sent home at the beginning of each school year
- School events will be promoted through the use of flyers for parents sent home with students.
- Teachers utilize newsletters on weekly basis to inform parents of classroom/school news.

- An Open House Report to the Public will be held (TBA-possibly virtual)
- Parent-Teacher Conferences will be held twice annually from 3:30-6:30 on October 19/21, 2021 and March 15/17, 2022
- Parent Teacher Association meetings will be held 4 times per year.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.
- Parent-Teacher conferences will be held twice annually from 3:30 to 6:30 on October 19/21, 2021 and March 15/17, 2022
- In addition to quarterly report cards, progress reports are given to parents mid-quarter four times a year.
- Parents have access to teachers through email, phone calls, or parent/teacher meetings anytime throughout the school year that either the parent or the teacher deems necessary or favorable.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parents are given a platform for input of parent involvement money. Additionally, at Spradling, a parent is the chair of the committee that puts on school events funded by that resource.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school will coordinate with the following in order to provide additional supports and resources to families:

- Partners in Education
- Pre K program
- Parent Teacher Association
- Fort Smith Public Library
- Clearinghouse
- United Way
- School mentoring program
- Knights and Jewels programs

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Spradling will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.
- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.
- The school will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, e-mail...).
- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. (Parent facilitator: Kristin Peer)

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- District Student handbook (pages 16-20) acknowledges the importance of parental involvement and outlines that there must be a parental involvement plan for each school and the various ways in which parents and schools should be in two-way communication with each other, as well as what resources and activities should be provided by the school.
- Complaint resolution procedures are outlined in the district student handbook on pages 53-55.
- Parental Involvement Professional Development is available online to educators through Arkansas IDEAS. The following courses are available:
 - PIB18054 "Family and Community Engagement: Inviting Caregivers and Community Partners into School"
 - PIG16079 "The Arkansas Guide for Promoting Family Engagement through Age Eight"
 - PIC14447 "The Six Components of Parental Involvement for Teachers"

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

*Zoom and Google Meet Options will continue to be offered to parents who cannot attend in-person conferences or meetings.

(Find complete guidance on the [DESE Parent and Family Engagement Requirements](#) webpage.)

District Feedback

- Attention: Changes Needed!
- In Compliance

Comments:

7/23/21

Very nice work! :)

You may want to leave the space blank for principal, for now.

After you make this revision, please go to the submissions tab and submit your plan. A PDF will be created that you will need to post to your school's website under State Required Information prior to August 1, 2021.