

Commodity Pooling Agreement

I, _____, Fort Smith Public Schools employee # 6601, understand that Arkansas Code § 6-21-303 requires that each school district shall provide to each pre-kindergarten through sixth grade teacher in each fiscal year the greater of \$20 per student or \$500 per classroom to purchase related commodities for use by said teacher in his or her classroom for class activities.

I may choose to pool my allocations with other teachers at my school or I may use purchasing procedures to access my allocation.

For the fiscal year of **2018-2019**, I choose to pool \$_____ of my allocation with other teachers in my school. I agree that the amount documented above will be satisfied by the joint purchase of qualifying commodities at my school.

Comments:

Signature

Date

2018 – 2019 SCHOOL YEAR

Teacher:

This is to be returned to your principal and they will submit a copy to Charles Warren at the Service Center.

Principal:

Retain a copy in a file at your school, which contains documentation of expenditures by each teacher.