



Student Achievement and Accountability

STIPEND PAYMENT REQUEST FORM

PREAPPROVAL

<i>For Parker Center Financial Secretary Use Only</i>	
Funds are available in this category. <input type="checkbox"/> YES <input type="checkbox"/> NO	
BUDGET UNIT	ACCT

Request must be received at least 2 WEEKS PRIOR to the beginning date.

FUNDING SOURCE:				
FEDERAL GRANTS	STATE FUNDING	PRE-K FUNDING	DISTRICT FUNDING	OTHER FUNDING

LOCATION: _____ DATE: _____ REQUESTED BY: _____

PRINCIPAL SIGNATURE / DATE: _____

REQUEST EXPLANATION:

START DATE: _____

END DATE: _____

Time Reports are due to Parker Center within 3 working days of the event.

All Stipend Payment Requests must be received by Parker Center no later than February 1st for the current fiscal year.

PAY TYPE: _____

ESTIMATED BENEFITS PER UNIT (22%): \$0.00

TOTAL ESTIMATED RATE PER UNIT: \$0.00

PAY RATE: _____

NUMBER OF UNITS TO BE PAID:

ESTIMATED TOTAL COST: \$0.00

COMMENTS:

Request Approved

Request Denied

DIRECTOR OF STUDENT ACHIEVEMENT and ACCOUNTABILITY / DATE

ASSISTANT SUPERINTENDENT of CURRICULUM and INSTRUCTION / DATE

ASSISTANT SUPERINTENDENT of HUMAN RESOURCES and CAMPUS SUPPORT / DATE