

AR
Dora Kimmons Junior High School (Fort Smith School District)
2201 North 50th St
Fort Smith AR 72904
479-785-2451

School Parent and Family Engagement Plan

School Name:	Dora Kimmons Jr. High
Facilitator Name:	Shauna Cox
Plan Review/Revision Date:	7/24/2020
District Level Reviewer, Title:	Dr. Sarah Biggs, Supervisor of ECE Parent & Community Services
District Level Approval Date:	7/31/2020

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Dr. Christopher	Johnson	Principal
Shauna	Cox	Parent Facilitator/Counselor
Felicia	Florez	Teacher
Vicky	Lara	Registrar
Donna	East	Parent/PTSA President
Donna	Buccella	PTSA Member

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The Parental Involvement Committee will create, distribute, collect, and analyze parent surveys periodically throughout the year. This information will be used to collect information regarding the development, review, update, and improvements of the school parent and family engagement plan and programs at Kimmons Junior High.

The number of regular meetings will be discussed during the first fall meeting and addressed on parent surveys to help determine how many meeting should be held throughout the year.

A spring meeting will be held to go over all survey results and discuss possible updates to the school parent and family engagement plan for the upcoming year.

The school will encourage parents to volunteer for the Parental Involvement Committee to help ensure adequate representation of parents in the process.

Parents may select the committee, or task which interests them and donate whatever time they have available.

The Parental Involvement Committee will meet with the PTSA officers in the fall to discuss the needs of the parents and school, evaluate surveys, plan activities, evaluate the plan and make modifications.

If the Title I Schoolwide Plan is not satisfactory to parents, all parent comments will be submitted to the district supervisor of ECE Parent & Community Services, Dr. Sarah Biggs.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Kimmons will hold the annual Title 1 meeting in August of 2020. The meeting will inform parents of the requirements of Title I and the school's participation. It also addressed the parents' right to be involved. This years meeting may be held virtually.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school parent and family engagement plan will be made available to all families and the local community. It will be distributed through the school website, and social media. A note concerning the importance of parental involvement and a survey with opportunities available to volunteer will be sent home annually to the parent of each child at Kimmons Junior High.

Kimmons' web-site also has a parental involvement link which discusses the importance of parental involvement and contains the survey of volunteer opportunities. The contact information for the parent facilitator, Shauna Cox, will also be made available to parents through these mediums.

The surveys are used to help match school needs with volunteer interest. Parents may select the committee, or task which interests them and donate whatever time they have available. The PTSA also encourages parents to volunteer. Parents pick what they would like to volunteer for and list a time when they are available. When volunteers visit Kimmons, they sign in using our Raptor security system that requires the scanning of a picture ID, the system then records the reason for the visit, and records the number of minutes/hours they were in service to our school. This information will be used to show appreciation on behalf of the students and staff at Kimmons Junior High. Volunteer this year may look different due to Covid restrictions. Volunteering may include virtual opportunities.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- The school will engage parents through an annual evaluation using comprehensive needs assessment filled out by teachers, parents, and school staff. The committee is made up of teachers, parents, and school staff, who will determine the effectiveness of the parental involvement plan and make changes if warranted. Collected evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation. The survey will collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. The committee has representation from parents of all grade levels, socio-economic background, educational levels and genders.
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.
- The school will hold 2 parent teacher conferences each year, One in the Fall and one in the spring. This will allow teachers and students the opportunity to discuss students academic performance in the classroom and discuss ways for the student to be successful.
- The school will send home progress reports 4 times a year, and quarterly grades.
- Parents will get access to Schoololgy so they can regularly check students grades.
- Parents will get access to Live School so they can see positive and negative activity of students in each classroom. They can also see teacher comments and feed back on the students.
- Parents will be encouraged to contact teachers with concerns through email, and phone.
- Teachers will have conference time available through out the week for parents to set up meetings with the teachers.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parents will be able to give input on how Title 1 parent and family engagement activity funds are used through the parent survey and needs assessment. Parents will also have the opportunity to serve on the parent involvement committee which will review assessments and help determine how funds will be used.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The school and staff support donations to United Way.

The school works closely with our Partners in Education. This includes having quarterly PIE meetings.

Kimmons school works with the Sebastian County Library to let students and parent know of upcoming events. The library attends Kimmons Parent Teacher conferences and distributes information about the library.

The school supports and encourages The Parent Teacher Student Association to foster parental and community involvement within the school.

Kimmons organizes a mentor program with communitie volunteers. The mentors attend biweekly meetings at Kimmons with their mentees. This year meetings may be virtual.

Kimmons has 3 Cafecito's for Spanish speaking parents. The cafecito's are used to help get school and community information out to our Spanish speaking parents and to get feedback from those parents. This year's cafecito's may be held virtually.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Kimmons will have a Fall and Spring Parental Involvement Meeting.
- Kimmons Junior High will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate.
- Kimmons will include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solution.
- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review using a check-out method (located in the main office).
- The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator Mrs. Shauna Cox, shall serve as the 2020-2021 school year Parental Facilitator.
- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.
- To take advantage of community resources, the school shall consider recruiting mentors from the community to create a mentor advisory group to provide advice and guidance for students and school improvement.
- Kimmons Junior High has a Parent Resource Center which is currently in front of the counselor office. The Parent Resource Center has information about the community and support services available. Materials to assist parents in their child's academic achievement are in the center, as well as materials that involve the growth and development of adolescence and related adolescent issues (drug use, depression, etc). Materials are available for checkout and parents are made aware of the center and its contents in school's Raider Release Newspaper and by a sign posted by the check- out of parental involvement materials area.
- Pamphlets, articles, and parent kits are made available for parent use. The Parent Center will be evaluated every year by the PI committee and updated as funds are available.
- The Parent Involvement Facilitator subscribes to the National PTA to obtain materials for the Parent Center.
- The Parent Involvement Facilitator subscribes to web-sites which contain information which would be beneficial to individual parents or for the parent center.
- The Parent Resource Center, family nights, and seventh grade orientation, are all avenues which will aid parents by promoting and supporting responsible childcare.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Teachers can take online training from Arkansas Idea's in the courses of PIB18054 "Family and Community Engagement: Inviting Caregivers and Community Partners into School", PIG16079 "The Arkansas Guide for Promoting Family Engagement through Age Eight", and PIC14447 "The Six Components of Parental Involvement for Teachers

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)

District Feedback

- Attention: Changes Needed!
- In Compliance

Comments: